

Associate of Science in Long-Term Care Administration

Purpose

The Associate of Science Degree in Long-Term Care Administration prepares qualified administrators capable of competing in the job market of the 21st century. The interdisciplinary long term care degree draws on a select combination of arts and sciences, and professional courses to provide students with a foundation that is broad-based and will aid in the understanding of individual and social aspects of aging. Professional skills will also be intertwined as the student begins to progress in the curriculum.

The content of Long Term Care administration courses is organized and presented in a manner that provides a foundation of contemporary knowledge essential for effective preparation for further study, advanced education and the pursuit of life-long learning. The program will prepare students to attain an entry-level position with a long-term care focus, such as jobs in nursing homes continuum of care facilities, skilled units, retirement communities, assisted living facilities, senior centers, corporations, volunteer programs, and area agencies on aging or other human services organizations. Students completing the program will also be eligible to apply for a bachelors degree program of their choice pending any requirements.

Enrollment

Students can be accepted into the program at the beginning of any term. Students may enroll on a full-time or part-time basis. Entering freshmen, transfer students, and students already holding a degree may begin the program.

Graduation Requirements

The Associate of Science in Long-term Care Administration is conferred upon students when the following conditions have been met:

1. Completion of sixty-five (65) semester credit hours in the required courses,
2. Achievement of a cumulative grade point average of 2.0 or higher on all college work,
3. Completion of all Long-term Care Administration courses with grades of C or better,
4. Clearance of all indebtedness to the college including the return of all materials borrowed from the Learning Resources Center,
5. Fulfillment of the Administrator in Training (AIT) requirement of the College, which can be up to six months or 1,000 hours depending on the determination of the Louisiana Board of Examiners for Nursing Home Administrators / Examiners of Nursing Facility Administrators.
6. Completion and fulfillment of any other requirement(s) as noted in the catalog.
7. Completion of the 24 hour residency requirements.

Objectives

Upon completion of the program the graduate will be prepared to:

1. Manage within safe, ethical and legal boundaries in compliance with national, state, and

local standards of practice and within the scope of practice of the Long-Term Care Administration.

2. Integrate spiritual, cultural and developmental concepts and appreciation of the worth of each individual experiencing psychological, physical and social effects of injury and the disease process.
3. Use critical thinking and problem solving skills in the management of personal and professional situations.
4. Accept responsibility for personal and professional development by performance of self-assessment and pursuit of knowledge and skills using professional literature and educational opportunities.
5. Integrate concepts of quality health care with principles of resource management to promote cost-effective services that address the needs of all residents, and/or patients.
6. Demonstrate effective and appropriate written, oral and non-verbal communication skills with patients, their families, colleagues, all other customers, and the public.
7. Interact effectively with all members of the team, providing information about progress and response to the adjustment of management, participation in planning and in documenting actions necessary.
8. Demonstrate a commitment to health care excellence in the ever-changing health care environment by active participation in community and professional organizations and professional development activities.

Curriculum Plan for an Associate of Science Degree in Long Term Care Administration			
Course	Number	Title	Credit Hours
Semester I			
ACSM	100	Academic Seminar	1
RELS	100	Introduction to Theology	3
ENGL	101	English I	3
CSCI	100	Introduction to Computers	3
PHSC	100	Physical Science	3
GERO	100	Introduction to Gerontology	<u>3</u>
Total			16
Semester II			
ENGL	102	English II	3
BIOL	100	Introduction to Medical Terminology	1
PSYC	100	Introductory Psychology	3
SPCH	100	Fundamentals of Speech	3
MATH	112	College Algebra	3
LTCA	100	Introduction to Long Term Care Administration	<u>3</u>
Total			16
Semester III			
ACCT	200	Introduction to Accounting	3
ECON	210	Introduction to Economics	3
BIOL	105	Introduction to Biology	3
LTCA	200	Administrative Problems in Aging	3
MATH	252	Statistics	<u>3</u>
Total			15
Semester IV			
PHIL	200	Philosophy and Critical Thinking	3
PSYC	230	Psychology Across the Life Span	3
SOCI	100	Introductory Sociology	3
PHIL	272	Ethical Issues in Health Care	3
LTCA	230	Clinicals – Administrator in Training	<u>6</u>
Total			18
Total Credits Required for the Degree			65